

## 2020 Groups & Classes Using The Arboretum for Instruction Purposes

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Thanks for your interest in taking advantage of the learning opportunities afforded on the grounds of The Arboretum. Visiting groups and classes that plan to be on the grounds must complete and submit the following form and agree to abide by our rules. Please make your visitors aware of The Arboretum's mission to showcase Kentucky landscapes and to serve as a resource center for environmental and horticultural education, research and conservation.

### REQUIRED INFORMATION

Person making request: \_\_\_\_\_ Email Address: \_\_\_\_\_

Instructor/Leader/Teacher (while at The Arboretum): \_\_\_\_\_

Instructor/Leader/Teacher cell phone number: \_\_\_\_\_

Organization/Office number: \_\_\_\_\_

UK Department name (or other organizational name): \_\_\_\_\_

Course number: \_\_\_\_\_

Course name or educational objective: \_\_\_\_\_

Date of Visit: \_\_\_\_\_ Time of Visit: \_\_\_\_\_

Number of Visitors: \_\_\_\_\_

Age Category (i.e. graduate level, undergraduate, high school, senior citizens, etc.): \_\_\_\_\_

### GUIDELINES FOR SAFELY VISITING THE ARBORETUM

#### COVID-19 GUIDANCE

1. **Dorotha Smith Oatts Visitor Center:** closed until further notice.
2. In case of rain or inclement weather, please note that classes may not shelter or meet inside the Visitor Center.
3. **Restrooms:** Two toilet rooms are located near the entrance to the Kentucky Children's Garden. They are open daily from dawn to dusk. These facilities are cleaned one time per day, seven days a week.
4. **Water fountains:** closed until further notice. **Bring your own water.**
5. **Hand sanitizer is located at two places:** a moveable station will be located outside the Visitor Center weekdays from 9 am to 4 pm and in the toilet rooms.
6. **Picnic tables:** not available until further notice.
7. Parking is limited and carpooling is highly recommended. You may park either in our paved lot or in the grass overflow lot immediately adjacent to the paved lot. Please do not park on the grass medians, along the drive or in any unmarked spot.
8. Maintain a safe **SOCIAL DISTANCE** from others while you are here. Keep a minimum of 6 feet (10 feet is preferred) between yourself and others—students, visitors and staff.
9. **Per UK guidance, students are required to wear FACE COVERINGS** while on the grounds.
10. Follow all other guidance from UK.

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### AT ALL TIMES

11. Per UK guidelines, no firearms, alcohol, smoking, vaping or tobacco products are allowed.
12. Per UK guidelines, there are to be no fires, flames or grilling.
13. Prior approval must be obtained for the following:
  - a. Removal of any plant, plant part or label (fungi, soil, leaves, fruit, nuts, bark, tree coring or sampling, etc.).
  - b. Alteration of any plant, plant part or label (including hammocks in trees, tying of branches, placing items in plants, etc.).
  - c. Collection of animals and/or insects.
14. Organized training and other group activities that interfere with visitors' activities are not allowed.
15. No organized events without prior approval.
16. Dogs **must be leashed at all times**. Please pick up and dispose of dog waste in waste receptacles.
17. Please do not litter. Waste and recycling receptacles are located in multiple locations throughout The Arboretum.
18. Bicycling is allowed on the Bellefonte Drive connector path and down the entrance drive.
19. Bicycling is not allowed on the paved 2-mile path through the Walk Across Kentucky Native Plant Collection.
20. Wheelchairs and strollers are allowed on the 2-mile path. All other motorized vehicles are prohibited.
21. Wheeled vehicles such as skateboards, roller blades, and scooters are prohibited on the paved 2-mile path to ensure visitor safety.

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