

## Arboretum Friends Advisory Board Members

With The Arboretum's donor and volunteer recognition program launched in July 2020, **Arboretum Friends are all active Arboretum volunteers and donors.** The Arboretum Advisory Board includes two Arboretum Friends, and it is time to nominate and elect representatives!

### Nominations

Nominations are open for two (2) Arboretum Friends representatives to serve on The Arboretum Advisory Board for a two-year term starting February 11, 2023. You may nominate yourself or someone else. If you nominate someone else, we urge you to contact them to ensure they are agreeable with your nominating them. Please complete all information requested in the Nomination Application.

### Composition and Role of the Advisory Board

The Advisory Board is composed of five members appointed by the University of Kentucky (UK), five members appointed by the Lexington Fayette Urban County Government (LFUCG), and two members elected by Arboretum Friends. The role of the board is to advise the Chair of the Department of Horticulture and The Arboretum Director as described in the April 2014 Third Amended UK- LFUCG Agreement for The Arboretum, State Botanical Garden of Kentucky. Topics typically discussed at quarterly board meetings include fundraising, budget priorities, educational activities, upcoming events, and other items of interest to a committed group of Arboretum supporters and stakeholders.

### Advisory Board Meetings

Board members are expected to attend all Advisory Board meetings, as well as any specially called meetings. As committed volunteers and/or donors to The Arboretum, Arboretum Friends are valuable stakeholders whose perspectives are important for all to be aware of.

The Arboretum Advisory Board currently (c. 2022) meets on the third Thursday of the months of March, June, September, and December. The Advisory Board meeting schedule will be evaluated to ensure that meeting dates and times are established for 2023 which will ensure attendance by at least a quorum of the membership, or seven (7) of the 12 members.

### Volunteer and Donor Brunch and Arboretum Friends Representatives Elections

The Arboretum has not been able to host its annual volunteer appreciation brunch or an Arboretum Friends meeting since 2020, due to the COVID pandemic. We are pleased to announce that a brunch to honor our valuable volunteers and donors will take place **Saturday, February 11, 2023** at the E. S. Good Barn. Arboretum Friends representatives' elections will take place at the event and the new representatives will be announced after the election and tallying is complete.

### Representatives and Terms

The Term of Office of the two Arboretum Friends representatives shall be for two years, beginning on **February 11, 2023**. It is expected that the term will end at the 2025 appreciation event.

## Arboretum Friends Advisory Board Members

### Schedule and Next Steps

**February 1, 2023** – Nomination forms are due by this date. They may be submitted via email to [Arboretum@uky.edu](mailto:Arboretum@uky.edu) or mailed to The Arboretum, University of Kentucky, 500 Alumni Drive, Lexington, KY 40503. The fillable nomination form will be available on our website at <https://arboretum.ca.uky.edu/friends-representatives>.

**February 3** - Nominations will be announced at <https://arboretum.ca.uky.edu/friends-representatives>

**February 6 to February 10, 2023** – Arboretum Friends who are not able to attend the event on February 11, 2023 may vote for their preferred candidate at the Visitor Center from 9 am to 4 pm (Monday through Friday).

*Note: must show Friends Benefits card to vote.*

**February 11, 2023** – Arboretum Friends may cast their vote for their preferred candidate in person at the event. All votes cast in person at the Visitor Center and at the meeting shall be tallied at the meeting and announced at the end of the meeting.

The candidate receiving the highest number of votes will serve on the Advisory Board as the voting representative and the candidate with the second highest number of votes will serve as the second Arboretum Friends representative. Both representatives are expected to attend Advisory Board meetings unless they are unable to do so.

In the case of an unexpected vacancy, the Advisory Board may appoint a replacement(s) for the remainder of the term(s).

### Helpful information about nominating and voting

- ***I have questions about the process. What should I do?***

Call the Dorothea Smith Oatts Visitor Center (859-257-6955) to speak to Molly Davis, Arboretum director, or send her an email at [Molly.davis1@uky.edu](mailto:Molly.davis1@uky.edu)

- ***I want to nominate someone who is a good candidate. What should I do?***

Please contact the person you want to nominate to ensure they will accept your nominating them. Or, ask the person fill out a nomination form. Self-nominations are welcomed and encouraged.

- ***Nominations made via email*** should be sent to [Arboretum@uky.edu](mailto:Arboretum@uky.edu)

- ***Nominations may be mailed to***

The Arboretum, State Botanical Garden of Kentucky  
University of Kentucky  
500 Alumni Drive  
Lexington, KY 40503

- ***Nominations may be turned in*** at the Dorothea Smith Oatts Visitor Center until 4 pm on Wednesday February 1, 2023.

# Arboretum Friends Representative to The Arboretum Advisory Board Nomination Form

## A. My Profile

**Name:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

An **email address** that we may use to contact you: Click or tap here to enter text.

**Cell phone (or home phone** if you do not have a cell number): Click or tap here to enter text.

I am **retired**  I work **part-time**  I **work as** Click or tap here to enter text.

At (employer, job title or other information you want us to know): Click or tap here to enter text.

## B. My Interests and Experience

1. I want to represent Arboretum Friends on the Arboretum Advisory Board because Click or tap here to enter text.
2. I have served or currently serve other organizations in the following ways: Click or tap here to enter text.
3. My education and/or general qualifications: Click or tap here to enter text.
4. Is there anything else you would like for us to know about you? Click or tap here to enter text.

## C. References

List two persons not related to you who have known you for at least one year.

**Name** Click or tap here to enter text.

**Address** Click or tap here to enter text.

**Phone** Click or tap here to enter text. **Email** Click or tap here to enter text.

**Name** Click or tap here to enter text.

**Address** Click or tap here to enter text.

**Phone** Click or tap here to enter text. **Email** Click or tap here to enter text.

## D. My Arboretum Friends status (check all that apply)

- I am a Founding or Charter Arboretum Friend
- I am a Lifetime Arboretum Friend
- I volunteer on a regular basis
- I make an annual financial gift to The Arboretum

## E. I am completing this form:

- For myself
- On behalf of someone I know