Arboretum Visiting Group/Class Request Form

Thanks for your interest in using the grounds of The Arboretum for your visiting group or class. The Mission of The Arboretum is to showcase Kentucky landscapes and to serve as a resource center for environmental and horticultural education, research and conservation. Visiting groups and classes that plan to be on the grounds are asked to complete and submit the following form and to abide by our rules.

Person making request __________________________ Email Address: __________________________

UK Department name (or other organizational name) ________________________________________

Name of class or educational objective: ____________________________________________________

Date of Visit: ____________________ Time of Visit: ____________ Number of Visitors: ____________

Age Category (i.e. graduate level, undergraduate, High School, Seniors, etc.) ____________________

Leader/Teacher (while on our grounds) ____________________________________________________

Phone number in case of emergency while at The Arboretum:

(Organization/Office number) ___________________________ (Cell number) ________________________

RULES WHILE AT THE ARBORETUM

1. The Visitor Center is open Monday through Friday from 8:30 a.m. to 4:00 p.m. Requests to use the Visitor Center for a class or group require special permission. Email molly.davis1@uky.edu or call (859) 257-6955 for further information.

2. Picnic tables may not be reserved and are available on a ‘first come, first served’ basis. Catered events in the picnic area are not allowed without special permission.

3. Dogs MUST be leashed at all times, and ARE NOT allowed in the Kentucky Children’s Garden or Home Demonstration Garden. Remove and dispose of dog waste in waste receptacles.

4. Parking is limited! Carpooling is highly recommended. You may park either in our paved lot or the grass overflow lot immediately adjacent to the paved lot. Please do not park on the grass medians—it damages the trees growing there.

5. Joggers are restricted to paved paths.

STRICTLY PROHIBITED:

6. Firearms, Alcohol, Smoking and Tobacco Products;
7. Fires and grilling;
8. Removal of any plant, plant part or label (leaves, fruit, nuts, bark, tree coring or sampling, etc.);
9. Alteration of any plant, plant part or label (including hammocks in trees, tying of branches, placing items in plants, etc.);
10. Insect collection without prior approval;
11. Littering;
12. Bicycling (except on Bellefonte Drive connector path and entrance drive);
13. Motorized vehicles (except wheelchairs);
14. Wheeled vehicles except wheelchairs and strollers (i.e. no skateboards, roller blades, scooters, etc.);
15. Training by athletic teams or groups;
16. Organized sports activities.

Submit completed form to:
The Arboretum, 500 Alumni Drive, Lexington, KY 40503
OR via email to molly.davis1@uky.edu