



The Arboretum, State Botanical Garden of Kentucky
University of Kentucky
500 Alumni Drive
Lexington, KY 40503
Email: Arboretum@uky.edu
Website: Arboretum.ca.uky.edu

Small Group Visits to the Kentucky Children's Garden (KCG)

Small groups (defined as visitors from a school, day care facility, etc.) are welcome to visit the Kentucky Children's Garden (KCG) during normal operating hours as a **SELF GUIDED GROUP**. Please read all of the information below regarding our policies and procedures, as we have made changes to our policy.

1. Small groups are limited to a maximum of 30 people (students, chaperones, parents, and siblings) during one visit.
2. Admission cost is \$3 per person for everyone aged 2 years and older. Discounts do not apply to Small Groups.
3. Small groups must schedule their visit for the mornings of Wednesday through Saturday starting Friday July 23 through Saturday October 30, 2021. We allow small groups to enter at 10 am when the KCG opens to the public.
4. We require a 5:1 student to adult or chaperone ratio when visiting the KCG.
5. You must complete this Small Group Request Form and submit it two (2) weeks in advance of your preferred date.
6. Advance payment (two weeks in advance preferred) is required to confirm your reservation. You may submit your payment in person (by check, cash, Visa or Mastercard) or by mail (by check ONLY) to the Dorothea Smith Oatts Visitor Center at the address above). Please note we cannot take credit card payment over the phone. You may re-schedule your Small Group Visit to another available date, but **we do not make refunds**.
7. Visitors should bring shoes and clothes that can get wet and muddy. A change of clean clothes is recommended! Shoes must be worn at all times, including in our wading stream and misters.
8. The KCG and The Arboretum are outdoor spaces. Visitors should bring a water bottle, hat and sunscreen. We do not have an alternative indoor space in case of rain or inclement weather.
9. For your safety, we close during inclement weather or for 30 minutes if we see lightning or hear thunder.
10. No food or pets are allowed in the KCG. Six (6) picnic tables are available on a first come-first served basis near the Visitor Center.
11. We are unable to accommodate small groups during Arboretum events. We allow one small group visit each day we are open.



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COVID-19 guidance for safely visiting the KCG

- If you have been vaccinated, UK policy does not require you to wear a mask or face covering.
- If you have not been vaccinated (adults AND children), UK policy requires you to wear a face covering or mask when you are inside the Visitor Center and when you cannot maintain **6 feet of distance between your group and others** and **when you are outside if you can't maintain 6 feet of distance between your group and others**.
- Stay home and do not visit if you are sick or display COVID-19 symptoms such as fever, dry cough, or tiredness.
- Stay home and do not visit if you have been exposed to someone who had COVID-19 in the past two weeks.
- Please respect others who are practicing social distancing while you are at The Arboretum and in the KCG.

Suggested Group Visit Schedule

9 to 9:45 am - Arrive at The Arboretum

- Buses must park in the paved parking lot or the grass overflow lot. Do not block driving aisles or park in front of the Visitor Center.
- Depending on the time you arrive, you may either instruct your group to play on the logs outside of the KCG or visit the Home Demonstration Garden which has a fish pond, a pollinator garden, etc.
- Send one person from your group to the Visitor Center to pick up your group's wristbands (wristbands are required to enter the KCG). Your wristband allows you to be in the KCG for the entire day. You may leave to use the restroom, take a break, have a picnic lunch, etc.
- Put wristbands on each member of your group (adults and children ages 2 and above).

10 am - KCG opens

- Bring students into the KCG and allow them to explore the garden as a group (or groups)

The model train runs three (3) times per day:

11:30 am to 12:30 pm | 1:30 to 2:30 pm | 2:30 to 3:30 pm



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2021 Small Group Visit Request Form

Complete each section and **return by email to Arboretum@uky.edu** or mail to the address above.

Small group visit requests will be considered fully confirmed when this form **and** payment are received. You will receive confirmation by email from Arboretum@uky.edu.

Teacher/Leader: _____ Phone: _____

Name of teacher/leader who will be responsible for the Small Group during your visit (if different than above): _____ Cell phone: _____

E-mail: _____

School/Group Name: _____ Age/Grade: _____

Address: _____ Zip: _____

Total number in group (students, parents, chaperones, siblings, etc.) _____

Preferred date: _____ Alternate date: _____

Time you plan to arrive: _____

*Please note: You may re-schedule your Small Group Visit to another available date, but **we do not make refunds.***

For office use only: Preferred date request filled **YES NO**

Alternate date request filled **YES NO**

Number of wristbands _____

Method of payment **CASH CHECK VISA MASTERCARD**

Amount paid \$ _____