

2017 VOLUNTEER JOB DESCRIPTION

1. Job Title: **Spring/Winter Prep Volunteer**
2. Time of year/months of the year this jobholder will be actively engaged:
Tuesday March 14, March 21, and/or September 19, 9:30 am- 12:00 pm.
3. This job requires a one-time commitment.
4. Minimum number of hours we anticipate you will need to expend to complete the job: **2 hours**
5. The Arboretum staff member who will supervise your work: **Jesse Dahl**
6. Job description:
The grounds workday volunteers work with the Horticulturist, Curator or Arboretum staff to care for the grounds at The Arboretum. Volunteers will need to wear sturdy, closed-toed shoes and must be able to lift, pull, push and engage in other strenuous activities.

The job includes the following tasks:

- **Weeding:** Removing unwanted and invasive plants from planting areas and tree rings.
- **Mulching:** Applying mulch around trees and plantings.
- **Planting:** Plant seedlings in specified locations according to instructions.
- **Other assigned tasks as needed:** e.g. cutting back annuals and perennials, pruning, garden cleanup, watering, etc.
- **Visitor Interaction:** Be open and welcoming to visitors.

Preferred traits and skills:

- Ability to interact with other volunteers and visitors in a professional manner
- Desire to learn about gardening and good horticultural practices